

PIMLICO GRID RESIDENTS ASSOCIATION CONSTITUTION

1. NAME

- a) The Association shall be known as the Pimlico Grid Residents Association (PGRA).
- b) The PGRA shall cover the Area bounded by:
 - i) Warwick Way (south side)
 - ii) St Georges Drive (east side)
 - iii) Lupus Street (north side)
 - iv) Sutherland Street (east side)

2. AIMS & OBJECTIVES

The aims and objectives of the PGRA shall be:

- a) To represent and to promote the interests of all residents living in the Area.
- b) To seek to improve conditions for residents in the Area.
- c) To work in partnership with Westminster City Council, the Pimlico Neighbourhood Forum and other bodies to achieve our aims. In particular, but not exclusively to:
 - i) Comment on Planning Applications.
 - ii) Liaise with and support where appropriate the activities of FREDAs, (The Federation of Residents Associations in Pimlico).
 - iii) Represent the interests of residents in the Area in consultation with Westminster City Council.
- d) To organise social events to encourage engagement with the PGRA.
- e) To respect the protected characteristics set out in the Equality Act 2010.
- f) To be non-party political and non-sectarian.

3. MEMBERSHIP

- a) Membership of the PGRA shall be open to all residents living in the Area.
- b) The PGRA may charge a membership fee. The level of fee shall be set by the Management Committee each year.
- c) The PGRA shall take positive action to reach those people that are under-represented at meetings and events and shall ensure that all members have the opportunity to be involved in the PGRA and its meetings and events.
- d) All members shall have voting rights on all issues raised at General Meetings that they attend.

4. MANAGEMENT COMMITTEE

- a) The PGRA shall be run by a Management Committee (the Committee) elected at the Annual General Meeting. The Committee shall elect a Chair. The Committee shall elect the officers. These must include a Treasurer and a Secretary.
- b) The Committee shall consist of such members as are appointed at the AGM or a SGM or are co-opted.
- c) Anyone wishing to stand for election to the Committee must inform the Secretary at least seven days before the AGM.
- d) If there are more candidates than positions available then a ballot shall be held of those present at the AGM. The candidates with the most votes shall be elected to serve on the Committee.
- e) A member's term on the Committee shall end, at the latest, at the third AGM after their last election.
- f) The Committee may co-opt up to two additional members. Those co-opted members shall serve until the next AGM.
- g) The Committee shall provide an update to members at least annually at the AGM.
- h) The Secretary shall call a meeting whenever requested by the Chair or any other member of the Committee.

- i) Seven days notice of Committee meetings shall be given to all members of the Committee.
- j) The quorum for Committee meetings shall be a minimum of three members
- k) The Committee shall deal with any issues of management of the PGRA which require decision during the periods between General Meetings of the PGRA, and report these to the next General Meeting.

5. ANNUAL GENERAL MEETING

- a) An Annual General Meeting (AGM) of the PGRA shall be held once a year (within 15 months of the last AGM). Written notice of the meeting must be sent at least fourteen days in advance to every member. Members shall be made aware that they have the opportunity to stand for election themselves and to vote for the Committee at the AGM.
- b) The quorum for the AGM shall be 6.
- c) At the AGM:
 - i) The minutes of the previous AGM shall be presented and approved.
 - ii) The existing committee shall present a report of the PGRA's activities in the past year.
 - iii) Annual Accounts for the year shall be presented.
 - iv) Those members of the Committee whose terms is expiring shall stand down.
 - v) There shall be an election of members of the Committee for the next year.
 - vi) Any other business.
 - vii) All matters for decision shall be decided by a simple majority of those present and voting.

6. SPECIAL GENERAL MEETINGS

- a) Special General Meetings may be called at any time for the purpose of altering the Constitution or for considering any matter which needs the immediate attention of all members.
- b) Special General Meetings may be called either by the Committee or at the written request, to the Secretary, of at least eight members of the PGRA. The Secretary shall call a Special General Meeting within seven days of receipt of such a request.
- c) At least fourteen days' notice of any Special General Meeting shall be given to members in writing, stating the reason(s) for holding the Meeting.
- d) All matters for decision shall be decided by a simple majority of those present and voting.

7. FINANCE

- a) All money raised by, or on behalf of, the PGRA shall be applied to cover the running costs of the PGRA and the achievement of the aims and objectives of the PGRA and for no other purpose.
- b) The Treasurer shall keep a proper account of the finances of the PGRA and shall open a bank account in the name of the PGRA and keep copies of all relevant receipts and invoices to support income and expenditure.
- c) The Committee shall nominate at least two people to be signatories on the account. These people must not live in the same household or be close family members. If these Committee members stand down they shall be responsible for transferring responsibility for the PGRA bank account to the new Committee members.
- d) Annual Accounts comprising a detailed income and expenditure and a balance sheet shall be prepared at least once a year. The Annual Accounts shall be presented to the Annual General Meeting.

8. AMENDMENTS TO THE CONSTITUTION

- a) Any proposals to amend the Constitution must be presented to the Secretary in writing at least twenty one days prior to a Special General Meeting being called at which they are to be considered.
- b) Proposals to amend the Constitution shall be circulated to all members of the PGRA at least fourteen days prior the meeting at which they are to be considered.
- c) To be approved any proposal requires 76% of those present and voting to vote in favour of the proposal.

9. DISSOLUTION

- a) If a General Meeting decides at any time by a simple majority that it is necessary or advisable to dissolve the PGRA, the Management Committee shall call a Special General Meeting, giving at least fourteen days' notice in writing and stating the terms of the dissolution resolution to be proposed at the meeting. A resolution to dissolve the Association shall be agreed by 76% of those present and voting. All outstanding bills shall be paid and the balance of any grants and funds held by the PGRA shall be held in trust by the members of the Management Committee for use as they see fit.